

*Bradley County Commission*  
**Louie Alford, Chairman**  
VOTING SESSION AGENDA  
May 1, 2017 at 7:00p.m.  
Bradley County Courthouse

1. Call to order
2. Pledge of Allegiance
3. Invocation – Joe Tanner
4. Roll Call
5. Approval of Minutes
6. Report from County Mayor
7. Consent Agenda (see pages 2-15)
8. Reports from Committees and/or Districts
9. Unfinished Business
10. Approval of Agenda
11. Agenda Items
  
12. Communication from the audience
13. Announcements
14. Adjourn

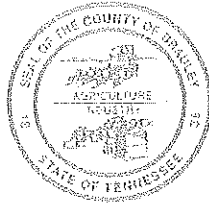
Next meeting: Joint meeting with City Council, May 8, 11:30a.m., Elks Lodge

Upcoming Events

Budget hearings, tomorrow, beginning at 3p.m., Commission room

Insurance Committee, Tuesday, May 9, noon, Mayor's conference room

Law Enforcement Committee, Wednesday, May 10, 1p.m., Sheriff's Department



*Bradley County Commission*  
**Louie Alford, Chairman**  
CONSENT AGENDA  
May 1, 2017, at 7:00 p.m.  
Bradley County Courthouse

BUDGET AMENDMENTS

1. Finance budget amendment (see page 4)
2. Human Resources budget amendment (see page 5)
3. Probation budget amendment (see page 6)
4. Health Department budget amendment (see page 7)
5. Sheriff's Department budget amendment (see page 8)
6. Sheriff's Department budget amendment (see page 9)
7. Sheriff's Department budget amendment (see page 10)
8. EMA budget amendment (see page 12)

APPOINTMENTS

9. Rick Bice appointment to 1<sup>st</sup> District representative to Beer Board term expiring 9/2020 (see page 13)

REQUESTS TO DISPOSE OF ASSETS

10. Register of Deeds request to dispose of Konica Minolta copier asset #011833 (see page 14)

NOTARIES PUBLIC

11. Notaries public (see page 15)

# Bradley County, Tennessee

## Finance Committee

Date: 4/1/2017 (4/17/2017) 12:00 P.M. County Mayor's Conference Room

D. Gary Davis	<u>X</u>	Charlotte Peak	<u>X</u>
Milan Blake	<u>X</u>	Dan Rawls	<u>X</u>
Thom Crye	<u>X</u>	Mike Hughes	<u>X</u>

Items discussed at this meeting:				
	PAGE	MOTION	SECOND	VOTE
1 Finance Budget Amendment	1-3	CP	TC	5-0-0
2 Human Resource Budget Amendment	4	DR	CP	5-0-0
3 Probation Budget Amendment	5	MH	TC	5-0-0
4 Health Department Budget Amendment	6-8	DR	CP	5-0-0
5 Sheriff's Department Budget Amendment	9	MH	CP	5-0-0
6 Sheriff's Department Budget Amendment	10-12	****COMBINE #6 & #7****		
7 Sheriff's Department Budget Amendment	13-14	DR	TC	5-0-0
8				
9				
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15				
16				
17				

Recommendations to be made to full Commission:				
	PAGE			
1 Finance Budget Amendment	1-3	CP	TC	5-0-0
2 Human Resource Budget Amendment	4	DR	CP	5-0-0
3 Probation Budget Amendment	5	MH	TC	5-0-0
4 Health Department Budget Amendment	6-8	DR	CP	5-0-0
5 Sheriff's Department Budget Amendment	9	MH	CP	5-0-0
6 Sheriff's Department Budget Amendment	10-12	****COMBINE #6 & #7****		
7 Sheriff's Department Budget Amendment	13-14	DR	TC	5-0-0
8				
9				
10				
11				
12				
13				
14				

Commission Voting Date: 5/1/2017 (4/17/2017)

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 17-Mar-17

Requestor: Finance

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / <u>DECREASE</u></b> (circle one)	Amount: <u>4,660.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101</u> <u>51100</u> <u>County Commision</u>	
Line item (number & name) <u>599</u> <u>Other Charges</u>	

<b><u>INCREASE</u> / DECREASE</b> (circle one)	Amount: <u>4,660.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)	
Account (fund, number, name) <u>101</u> <u>54110</u> <u>Sheriff's Department</u>	
Line item (number & name) <u>331</u> <u>Legal Services</u>	

Description of amendment (be specific):

Legal Deductible--~~White~~ vs Sheriff

Talburt

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: \_\_\_\_\_

4/17/17

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 17-Mar-17

Requestor: Human Resource

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b>	<b>DECREASE</b> (circle one)	Amount: <u>2,500.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name) <u>101</u> <u>51310</u> <u>Personnel</u>		
Line item (number & name) <u>210</u> <u>Unemployment Compensation</u>		

<b>INCREASE</b>	<b>DECREASE</b> (circle one)	Amount: <u>2,500.00</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name) <u>101</u> <u>51310</u> <u>Personnel</u>		
Line item (number & name) <u>463</u> <u>Drug Testing</u>		

Description of amendment (be specific):

Lower Unemployment Claims and higher number of Drug test being performed


FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: \_\_\_\_\_

4/17/17

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 3/24/2017

Requestor: Probation/Community Service

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE / <u>DECREASE</u></b> (circle one)	Amount: \$ <u>7,400.00</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>53900-</u> <u>Assistant</u>	
Line item (number & name) <u>103</u> _____	

<b><u>INCREASE</u> / DECREASE</b> (circle one)	Amount: \$ <u>7,400.00</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name) <u>101</u> <u>53900</u> _____	
Line item (number & name) <u>307</u> <u>Communication</u>	

Description of amendment (be specific):

Left over salary line item to cover cost of communication  
lines, phone lines, data lines for internet access.

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: \_\_\_\_\_

Date: 4/17/17

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**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 17-Mar-17

Requestor: Health Department/Eloise Waters

Sub Fund: \_\_\_\_\_  
(If applicable)

**INCREASE / DECREASE** (circle one)

Amount: 1,930.82

Type: Revenue  
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 46290 Public Safety Grant (CarSeat Grant)

Line item (number & name) \_\_\_\_\_

**INCREASE / DECREASE** (circle one)

Amount: 1,930.82

Type: Expense  
(Revenue, Expense, Fund Balance, Reserve)

Account (fund, number, name) 101 55900 Car Seat Grant

Line item (number & name) 435 Office Supplies

Description of amendment (be specific):

Grant Money to purchase Car Seats

FINANCE COMMITTEE RECOMMENDATION:

Approved: ✓

Denied: \_\_\_\_\_

4/17/17

**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 20-Mar-17

Requestor: BRADLEY COUNTY SHERIFF'S OFFICE

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b> / <b>DECREASE</b>	<div style="border: 1px solid black; padding: 2px;">DECREASE</div> (circle one)		Amount: \$	<u>31,716.99</u>	
Type:	<u>EXPENSE</u>	(Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	<u>101</u>	<u>54110</u>	<u>GASOLINE</u>		
Line item (number & name)	<u>425</u>				

<b>INCREASE</b> / <b>DECREASE</b>	<div style="border: 1px solid black; padding: 2px;">INCREASE</div> (circle one)		Amount: \$	<u>31,716.99</u>	
Type:	<u>EXPENSE</u>	(Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	<u>101</u>	<u>54210</u>	<u>JAIL</u>		
Line item (number & name)	<u>422</u>	<u>FOOD SUPPLIES</u>			
Line item (number & name)					

Description of amendment (be specific):

MOVING MONIES TO COVER THE FEBRUARY TRINITY FOOD BILL.

FINANCE COMMITTEE RECOMMENDATION:		
Approved: <u>✓</u>	Denied: _____	Date: <u>4/17/17</u>



# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 23-Mar-17

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b> / <b>DECREASE</b> (circle one)		Amount: <u>4,755.00</u>	
Type: <u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)			
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>	
Line item (number & name)		<u>FIRST BAPTIST</u>	<u>4,162.81</u>
Line item (number & name)		<u>WESTWOOD BAPTIST</u>	<u>592.19</u>
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
Line item (number & name)			
<b>INCREASE</b> / <b>DECREASE</b> (circle one)			
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		Amount: \$ <u>4,755.00</u>	
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>	
Line item (number & name)	<u>189</u>	<u>Overtime</u>	<u>3,173.62</u>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u>	<u>242.78</u>
Line item (number & name)	<u>204</u>	<u>State Retirement</u>	<u>432.25</u>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u>	<u>23.80</u>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u>	<u>23.80</u>
	<u>307</u>	<u>Communications</u>	<u>286.25</u>
	<u>101</u> <u>54210</u>	<u>Jail</u>	
	<u>335</u>	<u>Maintenance &amp; Repair-Building</u>	<u>286.25</u>
	<u>422</u>	<u>Food Supplies</u>	<u>286.25</u>
			<u>4,755.00</u>

Description of amendment (be specific):

Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:

Approved: [Signature]

Denied: \_\_\_\_\_

Date: 4/17/17

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# BRADLEY COUNTY, TENNESSEE BUDGET AMENDMENT FORM

Date: 24-Mar-17

Requestor: BRADLEY COUNTY SHERIFF

Sub Fund: \_\_\_\_\_  
(If applicable)

<b>INCREASE</b> / <b>DECREASE</b> (circle one)		Amount: <u>218.11</u>
Type: <u>Revenue</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u> <u>43194</u>	<u>Service Charges</u>
Line item (number & name)		<u>LAKE FOREST MIDDLE</u> <span style="float: right;"><u>218.11</u></span>
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		
Line item (number & name)		

<b>INCREASE</b> / <b>DECREASE</b> (circle one)		Amount: \$ <u>218.11</u>
Type: <u>Expense</u> (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	<u>101</u> <u>54110</u>	<u>Sheriff's</u>
Line item (number & name)	<u>189</u>	<u>Overtime</u> <span style="float: right;"><u>177.66</u></span>
Line item (number & name)	<u>201</u>	<u>Soc Sec</u> <span style="float: right;"><u>13.59</u></span>
Line item (number & name)	<u>204</u>	<u>State Retirement</u> <span style="float: right;"><u>24.20</u></span>
Line item (number & name)	<u>206</u>	<u>Life Ins.</u> <span style="float: right;"><u>1.33</u></span>
Line item (number & name)	<u>207</u>	<u>Medical Ins.</u> <span style="float: right;"><u>1.33</u></span>
	<u>338</u>	<u>Vehicle Maintenance</u> <span style="float: right;"><u>0.00</u></span>
	<u>425</u>	<u>Vehicle Gasoline</u> <span style="float: right;"><u>0.00</u></span>

<b>INCREASE</b> / <b>DECREASE</b> (circle one)		Amount: \$ <u>218.11</u>
Type: _____ (Revenue, Expense, Fund Balance, Reserve)		
Account (fund, number, name)	_____	_____
Line item (number & name)	_____	_____
Line item (number & name)	_____	_____

Description of amendment (be specific):

Reimb. Received for Deputies Working Special Detail

FINANCE COMMITTEE RECOMMENDATION:

Approved:                     

Denied:                     

Date: 4/17/17

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# Bradley County, Tennessee

## Finance Committee

Date: 4/17/2017

1:00 P.M.

County Mayor's  
Conference Room

D. Gary Davis	<u>X</u>	Charlotte Peak	<u>X</u>
Milan Blake	<u>X</u>	Dan Rawls	<u>X</u>
Thom Crye	<u>X</u>	Mike Hughes	<u>X</u>

Items discussed at this meeting:				
	PAGE	MOTION	SECOND	VOTE
1 EMA Budget Amendment	1-3	CP	MH	5-0-0
2 Motion to pay for the appraisal for the American Uniform Building from 101-51100-599		TC	MH	5-0-0
3 Motion to call the Sheriff Department, Justice Center, Assessor Parks & Recreation and Elections to Budget Hearings		CP	MH	4/1/2000
4				
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Recommendations to be made to full Commission:				
	PAGE			
1 EMA Budget Amendment	1-3	CP	MH	5-0-0
2 Motion to pay for the appraisal for the American Uniform Building from 101-51100-599		TC	MH	5-0-0
3 Motion to call the Sheriff Department, Justice Center, Assessor Parks & Recreation and Elections to Budget Hearings		CP	MH	4/1/2000
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Commission Voting Date: 5/1/2017

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**BRADLEY COUNTY, TENNESSEE  
BUDGET AMENDMENT FORM**

Date: 30-Mar-17

Requestor: Bradley County EMA

Sub Fund: 101  
(If applicable)

<b>INCREASE / DECREASE</b> (circle one)	Amount: \$ <u>9,896.43</u>
Type: <u>Expense</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>54410</u> <u>Emergency Management Agency</u>
Line item (number & name)	<u>338</u> <u>Maint/Repair Svcs Vehicles</u>

<b>INCREASE / DECREASE</b> (circle one)	Amount: \$ <u>9,896.43</u>
Type: <u>Revenue</u> <small>(Revenue, Expense, Fund Balance, Reserve)</small>	
Account (fund, number, name)	<u>101</u> <u>49700</u> <u>Insurance Recovery</u>
Line item (number & name)	_____

Description of amendment (be specific):

Insurance reimbursement for hail damage to 2008 Ford and 2015 Chevy  
CHECK 454298 FOR \$3,111.76  
CHECK 454297 FOR \$6,784.67  
We will need this money to pay for repairs in progress.

<b>FINANCE COMMITTEE RECOMMENDATION:</b>		
Approved: <u>✓</u>	Denied: _____	Date: <u>4/17/17</u>

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RICKY E. BISE  
6035 Old Georgetown Trail NW  
Cleveland Tn. 37312

CANDIDATE FOR 1<sup>ST</sup> DISTRICT BEER BOARD REPRESENTATIVE

\*Cleveland resident since 1993

\*Met wife, Debbie, at Elon College and have been married 40 years

\*Have one daughter, Lindsesy Kitchens, who is a pharmacist in Cleveland. She is married to Tyler Kitchens

\*Debbie and I raise miniature horses on our farm

\*Debbie was a guidance counselor at Black Fox and retired as Assistant Principal at McMinn County High

\*I retired from Knox County Schools with 31 years. I was Assistant to the Director of Career and Technology Education.

\*Serve on the Board of Directors and Supervisory Committee for Knoxville Teachers Federal Credit Union.

# SCRAP AND SURPLUS PROPERTY DISPOSAL AUTHORIZATION FORM

*Note: For Vehicle Disposition Use "Change of Vehicle Status Form"*

This form is to be completed in accordance with Bradley County general fixed assets policies and procedures for declaring property surplus or scrap and to make the property available for redeployment, sale or disposal.

DEPARTMENT: Register of Deeds

CONTACT PERSON: Missy Mathews

DATE: 4/25/17

PHONE NUMBER: 728-7239

List and describe each item to be declared scrap/surplus – List only one item per form except for matching items.

Complete Description – Include color, materials, measurements, condition, etc. Copier, Konica  
Minolta, off white, 3 draw

Serial Number: \_\_\_\_\_

Please Circle: Surplus or Scrap

Asset Number: 011833

Original Price: \$ 2,500

Current Value: \$ \_\_\_\_\_

Item Location (Building and/or Office): Courthouse ROD Office

Does the item include memory? NO If memory, date cleaned by department: \_\_\_\_\_

## Disposition of Property Described Above

Price: \$ \_\_\_\_\_

Disposal Date: \_\_\_\_\_

Auctioned/Scraped by: \_\_\_\_\_



Approved by: Dina Swafford  
Department head/Elected official

4/25/17  
Date

## SUBMIT THIS FORM TO: FINANCE OFFICE/PURCHASING

*Must submit form to Finance Office/Purchasing one week prior to voting session.*

*Completed form must accompany budget amendment request.*

4.27.2016

## CERTIFICATE OF ELECTION OF NOTARIES PUBLIC

AS A CLERK OF THE COUNTY OF BRADLEY, TENNESSEE I HEREBY CERTIFY TO THE SECRETARY OF STATE THAT THE FOLLOWING WERE ELECTED TO THE OFFICE OF NOTARY PUBLIC DURING THE MAY 01, 2017 MEETING OF THE GOVERNING BODY:

NAME	HOME ADDRESS
1. LELIA HALEY-JOHNSON	3475 BRIGHTON BLVD CLEVELAND TN 37312
2. A MYERS	228 BROCK ROAD NE CLEVELAND TN 37323
3. GINA M COLLINS	126 MOONSHINE LANE OLD FORT TN 37362
4. M CORREA	1000 WEEKS DRIVE NE CLEVELAND TN 37312
5. TED RAY GEE	3800 SYCAMORE DR NW CLEVELAND TN 37312
6. TIMOTHY W ROBERSON	725 SPRINGHILL DR NE CLEVELAND TN 37312
7. TIM D WOODY	150 CRANE ST MC DONALD TN 37353
8. CATHERINE HAKE	437 TALLEY STREET NW CLEVELAND TN 37312
9. LEE P STOCKWELL	400 HERITAGE HILLS CIRCLE NI CLEVELAND TN 37323
10. AMY N PLEMONS	226 LYLES RD SE CLEVELAND TN 37323
11. SONYA CONNER	107 COVINGTON DRIVE NE CLEVELAND TN 37312
12. HAZEL M COE	5625 BLUE SPRING ROAD CLEVELAND TN 37311
13. EMILY G BEATY	112 WOODS TRAIL NE CLEVELAND TN 37323
14. CRISTA BARNES	225 STONEBRIDGE LN NE CLEVELAND TN 37323
15. REGINA A DECKER	222 WHITE RD OLD FORT TN 37362
16. ELAINE MCDAVID	5410 VILLAGE GARDEN DRIVE OOLTOWAH TN 37363
17. PAULINE R JUSTICE	5819 MOUSE CREEK RD., NW CLEVELAND TN 37312
18. CARA L HOLMES	701 EMMETT AVE NW CLEVELAND TN 37311
19. MELISSA COLLINS	2271 HUNT RD SE CLEVELAND TN 37323

BUSINESS ADDRESS	BUSINESS PHONE	SURETY
100 CHURCH ST NE CLEVELAND TN 37311	423 303 3133	WESTERN SURETY
PO BOX 453 CHARLESTON TN 37310	--	CLEVELAND INSURANCE
2525 KEITH ST CLEVELAND TN 37312	423-339-5469	MCINTIRE & ASSOCIATES
2320 TREASURY DRIVE SE CLEVELAND TN 37323	4234785353	MERCHANTS BONDING
	423 503 8293	INSURANCE INC
178 PAUL HUFF PKWY CLEVELAND TN 37312	423-790-7560	CNA SURETY
1228 POWERLINE RD CLEVELAND TN 37323	423 284 1614	INS INC
764 OLD CHATTANOOGA PIKE CLEVELAND TN 37311	423-303-1911	MCINTIRE AND ASSOC
7001 LEE HIGHWAY CHATTANOOGA TN 37421	423-242-0635	MERCHANTS
725 GLENWOOD DR, STE E-786 CHATTANOOGA TN 37404	423-682-8150	FARM BUREAU
4526 MOUSE CREEK RD NW CLEVELAND TN 37312	423-790-3086	FARM BUREAU
5625 BLUE SPRING ROAD CLEVELAND TN 37311	4234794461	BRADLEY INSURANCE CO
1870 EXECUTIVE PARK NW CLEVELAND TN 37312	423-728-2811	INSURANCE INCORPORATED
7428 OLD LEE HWY CHATTANOOGA TN 37421	423-892-4831	WESTERN SURETY
226 WHITE RD OLD FORT TN 37362	423-650-6250	NATIONAL NOTARY
1080 MONTGOMERY AVENUE CLEVELAND TN 37311	423-478-7592	SHELTER INSURANCE
1080 MONTGOMERY AVE., NE CLEVELAND TN 37311	423-478-7595	SHELTER INSURANCE
178 PAUL HUFF PKWY CLEVELAND TN 37312	423 709 7555	CNA SURETY
2290 BLYTHE AVE SE CLEVELAND TN 37311	423 728 7336	INS INC

*Dona R Simpson*  
SIGNATURE

CLERK OF THE COUNTY OF BRADLEY, TENNESSEE

*May 1, 2017*  
DATE